

Direct Application Form

American College Dublin welcomes applications from qualified men and women, regardless of race, religion, age or nationality.

PLEASE READ INSTRUCTIONS AT BACK OF APPLICATION FORM FIRST AND COMPLETE IN BLOCK CAPITALS or TYPE

For office use only:

Student Number: _____

New student Transfer Mature

*May 20__ *September 20__ *January 20__

Hospitality only

*Please indicate year of entry

I will require: English Studies TOEFL

IELTS

Accommodation: Residence Hall Homestay

Course details

Course applied for: _____

Full-time Part-time

Degree Diploma

Personal details

First Name _____

Surname _____

Address _____

Email: _____

Tel: (____) _____

Fax: (____) _____

Date of birth: _____

Sex: Male Female

Nationality: _____

Next of Kin: _____

Email: _____

Tel: (____) _____

Educational background

Please list secondary school examinations completed

School name: _____

Address: _____

Examination: _____

From _____ To _____ Result _____

Third Level education

Please list third level examinations completed

College name: _____

Examination: _____

From _____ To _____ Result _____

College name: _____

Examination: _____

From _____ To _____ Result _____

Other awards or qualifications e.g. TOEFL, IELTS, etc.

Name of award/qualification: _____

Awarding organisation: _____

Year _____ Result _____

Employment details

Current Occupation: _____

Employer: _____

Address: _____

Contact name _____

Position held _____

From _____ To _____

Other relevant information (attach personal statement if necessary)

Transfer students applying for exemption only

Please list last University or College at which you have taken courses for credit

Institute name: _____

Address: _____

Course: _____

(full title/specialisation)

From _____ To _____ Result _____

Declaration

I certify that the information contained in this application is true and accurate to the best of my knowledge.

Signature: _____

Date: _____

18 IMPORTANT

PLEASE ENSURE THAT THE FOLLOWING ARE ATTACHED BEFORE MAILING YOUR PROGRAMME APPLICATION
Please tick ✓

- Completed application form
 - 2 passport photographs
 - Notarised copy of secondary school results, or high school diploma (English translation of above where applicable).
 - SAT scores (where applicable)
 - TOEFL/IELTS Certificate (where applicable)
 - Application Fee of €45 [US\$60] payable by cheque, bank draft or credit card (non-refundable)
 - Official educational transcripts to date (English translation where applicable)
 - Full course descriptions (English translation where applicable)
 - Curriculum Vitae and employer references (from completion of education to date)
 - Personal statement outlining your reasons for wishing to study your chosen programme, your reasons for choosing Ireland (if applicable), and your long term ambitions on completion of the programme of study
 - Letter of support/financial status indicating ability to pay tuition fees (International students only)
 - Letter of good conduct from a School Principal, Peace Commissioner or Senior Police Officer (International students only)
- ** All documents will be verified upon receipt

Payment of application by Credit Card

- Please tick: Visa
 MasterCard

Name of cardholder: _____

Card number:

Expiry Date:

Security code: _____

Applications cannot be fully processed without the above documentation.

If you are offered a place at the American College Dublin you are obliged to send a non-refundable tuition deposit of €140 within two weeks of notification of acceptance.

Signature: _____

Student Visa requirement

Applicants who have been offered a place on a full time programme at American College Dublin and who will require a visa to enter Ireland will be required to submit the following documents with their Visa Application:

- 1 Visa application form completed in triplicate and signed by the applicant
- 2 Two passport sized photographs
- 3 Two complete copies of the applicant's passport including blank pages
- 4 Acceptance letter from the college*
- 5 Details of family members residing in Ireland or another EU country

- 6 Brief Curriculum Vitae
- 7 Original certificates of educational qualifications
- 8 Affidavit of support (where the applicant is being funded by a family member or employer)
- 9 Financial statement by Chartered Accountant
- 10 Original bank statements showing account activity over a period of 4-6 months. Statements should be on bank letterhead/stationery and contain full contact details
- 11 Letter from current employer (where applicable)

*Two copies of all documents listed in items 4 to 10 above must be submitted. Failure to provide copies of documents could lead to a delay in the processing of the application